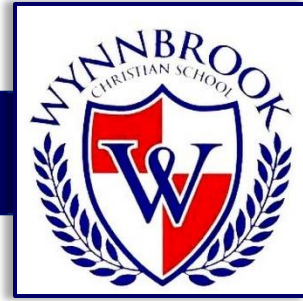


Admissions Policy

Wynbrook Christian School admits students regardless of race, gender, color, or national origin.

For student enrollment at Wynbrook Christian School, please complete the following admissions requirements:

1. Complete the Wynbrook Admission Requirements and Forms
 - a. Interview with the WCS Administration (parent and student).
 - b. Complete Emergency Contact Information Form (2)
 - c. Complete Application for Admission Form
 - d. Read the WCS Warrior Code of Conduct located at www.wynbrookcs.org Sign and return the Acknowledgement Form. (Parents and students must read and sign the handbook. Proceed with the admissions process only if in agreement with, and willing to abide by, the policies in the WCS Warrior Code of Conduct.)
 - e. Complete Adventure Club Form (in the event that after-school care is needed).
2. Submit the following government and medical forms
 - a. Copy of Birth Certificate
 - b. Copy of Social Security Card
 - c. Immunization Form (GA#3231)
 - d. Vision/Hearing Screening (#3300)
3. Complete the following financial forms with complete payment
 - a. Star Testing Fee for grade placement (\$25 non-refundable) if required by WCS Administration. Some new school enrollments and/or Homeschool students enrolling for Academic courses or enrolling for use of Accelerated Reader/Accelerated Math programs pay this fee.
 - b. Registration Fee (\$400, unless discounted for early registration) (\$100 for Homeschool registration)
 - c. Bank Draft Authorization Form (if paying in installments)
 - d. Review and sign Enrollment Financial Agreement, which will be printed once registration is paid. The WCS Administration requires an Enrollment Financial Agreement to be established upon student acceptance. This is a financial obligation for one year between the school and the parent or legal guardian. The school commits to provide academic services, and the parent/legal guardian agree to meet financial responsibilities for those services for the entire tuition term. The agreement details special provisions regarding early withdrawal for measures beyond reasonable control which are taken into consideration to exclude financial commitment. If a student does not meet these provisions, the entire tuition amount is required.
4. For students transferring from another school (upcoming 1st-8th graders), please complete the following:
 - a. Teacher Recommendation Form
 - b. Fill out an Official Request for Student Records Form to receive, via mailed or faxed, the following information from previous school:
 - i. Attendance record
 - ii. Previous school withdrawal record
 - iii. Grades/Current academic records
 - iv. Behavior records
 - v. Current (last 12 months) standardized test scores (CRCT/ITBS/CTP4/Other)
5. The Admissions Committee (Principle, School Board Member, and Faculty Member) will review all of the application materials and make a formal recommendation to the Administration for either **Conditional or Unconditional Admission**.
 - a. **Conditional Admission**-student is accepted on a probationary status for a period of not to exceed 45 academic days during which the student is evaluated on academic and behavioral performance. A student receiving positive evaluations will be elevated to Unconditional Admission status. A student not recommended for Unconditional Admission will be dismissed from the school.
 - b. **Unconditional Admission**-student is accepted without review of academic or behavioral probation.
6. The WCS Administration makes the final decision regarding the admission of the student. Parent/Legal Guardian will be notified via letter or email communication process.



Admissions Checklist

School Year _____

This list has been compiled from the Admissions Policy. Please check website for current forms.

Student's Name _____ Nickname _____
 WCS Enrollment: Full time Home school division Athletics Applying for Grade _____
 Primary Parent/Guardian Name _____ Relationship _____

Wynnbrook Admission Requirements/Forms

- _____ Interview with WCS Administration (parent and student)
- _____ Emergency Contact Information Form (2)
- _____ Application for Admission Form
- _____ WCS Warrior Code of Conduct Acknowledgement Form
- _____ Adventure Club Form (In the event that after-school care is needed.)

Government/Medical Forms

- _____ Copy of Birth Certificate
- _____ Copy of Social Security Card
- _____ Immunization Form (GA#3231)
- _____ Vision/Hearing Screening (GA#3300)

Payments/Financial Forms

- _____ Star Testing Fee for grade placement (\$25 non-refundable) if required by WCS Administration. (Homeschoolers enrolling for academic courses or enrolling for use of Accelerated Reader/Accelerated Math program pay this fee.)
- _____ \$400 Registration Fee (Discounted rate for early enrollment) (\$100 Homeschool Registration)
- _____ Bank Draft Form with voided check (if paying in installments).
- _____ Enrollment Financial Agreement (to be printed for your review & signature when registration is paid).
- _____ After-School Athletic Fees (\$100 for 1-3 sports. \$50 for each additional sport.) & Athletic Forms (Only if student will be participating in After-school Athletics. Pay upon sign-up for sport registration. Forms are online.)

School Transfer Students (1st-8th Grade Only)

- _____ Administrator/Teacher Recommendation Form/Letter
- _____ Official Request for Students Records Form (mailed or faxed from previous school only)
 - _____ Attendance Record
 - _____ Previous School Withdrawal Record
 - _____ Grades/Current Academic Records
 - _____ Behavior Records
 - _____ Current (last 12 months) standardized test scores

Office Use Only

- | | | | |
|---|----------------|---------------|-------------|
| _____ Faculty Name _____ | Recommendation | UNCONDITIONAL | CONDITIONAL |
| _____ Principal Recommendation | | UNCONDITIONAL | CONDITIONAL |
| _____ School Board Name _____ | Recommendation | UNCONDITIONAL | CONDITIONAL |
| _____ Parent/Guardian notified via letter or email regarding final decision for administration. | | | |
| _____ Enrollment/Financial Agreement for parent review & signature when registration is paid | | | |